

SECRET

AIR POUCH

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: Chief of Station, []

:

- Administrative/Personnel
- Testing Required in Connection with Proposed Pay Grade E-8 and E-9

Following information forwarded from MPD:

1. In order to consider Master Sergeants, for promotion to pay grades E-8 and E-9, the following initial requirements must be met:

a. 10 years (120 months) total Active Federal Service as of 1 September 1958.

b. Two (2) years in Grade E-7 as of 1 September 1958.

c. Successful completion of the [] Supervisor Examination, PRT 28.

2.

[] meet the requirements set forth in paragraph 1a and b above. Before they can be considered for promotion to the new pay grades, they must successfully complete the [] Supervisory Examination, PRT 28.

3. Information now received indicates that the necessary tools for administering the [] Supervisor Examination, PRT 28, have been distributed to all Test Control Officers, and Master Sergeants desiring consideration for promotion to the new grades must complete the test prior to 20 June 1958. MPD has advised that individuals concerned at your location may give your detachment name and number as unit of assignment. The Test Control Officer should direct a Personnel Action memo to the unit Commander concerned giving the test results. Such results should in turn be forwarded to MPD for recordation in individual files held in MPD.

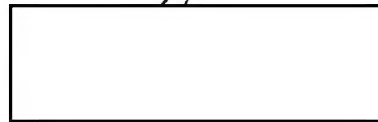
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4. Request the individuals named above be informed immediately of the contents of this memorandum. If they desire to take the required test, instruct them to contact a local Test Control Officer for administration of the test.

5. Request that the individuals concerned complete the declaration of intentions immediately upon receipt and return to Headquarters as soon as possible.



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Attachment:
Under S/C

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DPS/DCI

7 May 1958

Distribution:

- Orig & 1 - Addressee
- 1 - MPD File
- 1 - Base C File
- 1 - Chrono

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A long horizontal rectangular box with a black border, used to redact the signatures of the Releasing and Authenticating Officers.

Releasing Officer

Authenticating Officer

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